

**CITY OF LAS VEGAS
SENIOR CENTERS
IMPROVEMENT PLAN
SENIOR CENTER MANAGER- ANNETTE ORTEGA
JUNE 2013**

**Operational Report
June 2013**

As of June we have been finalizing operational duties. Making improvements to the senior centers, summer cleaning, painting and waxing. We held a public auction which was successful and brought in some program income. We participated in attending the CDBG grant and we were awarded \$500,000 to expand our kitchen and bring our Las Vegas Building to ADA compliance codes. After this function the seniors participated at Santa Anna Casino where they enjoyed Senior Day and their activities. Our Seniors participated in a health fair with the Santa Fe County. Our Senior enjoyed dancing and eating

Goal	IMPROVEMENT PLAN	FUNDING	RESPONSIBLE PARTY	START DATE	END DATE
Develop an aggressive financial implementation plan that maximizes leveraging opportunities	Providing an increase in Senior Meals and transportation <ul style="list-style-type: none"> • Congregate Meals • Home Delivery Meals • Transportation 	Funding is covered	Senior Center Manager	Oct 2012	June 2013
	Working on a Block Grant for restoration of the Senior Center and Parking Lot with our City Planner.	Federal and State Funds	Community Development City Planner Senior Center Manager	12/2012	06/2013

Progress:

On November 8th and 9th participated in a Legislative Mock Hearing in Santa Fe where we requested an additional \$79,946 for operational expenses. This will assist us in our daily services for our congregate meals, home delivery meals and transportation. We justified an increase in our senior participation with congregate, home delivery meals and repairs to our vehicles with a continued maintenance repair plan. After presenting our testimony we were recognized with a well presentation. A final outcome by Non-Metro New Mexico Are Agency on Aging and the Legislative Mock Panelist recommended the full amount of \$79,946. We asked to be put on a priority list to receive funds if approved by legislature. (100% complete on mock hearing)

Had to turn in our support in-kind from Pecos and San Miguel to Non-Metro AAA. (100% complete)

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In December worked on creating petitions of Senior who were interested in seeing the Senior Center get restored as well as parking lot. Submitted these names to the City Planner. Deadline to turn in Census information is the end of the month in January.

In January we received an amendment to our contract with AAA to increase some of our funding. Final paperwork should be done in February.

Coming soon in February will be outreaching to our local businesses and sport stores for support to enhance our fitness program with our seniors. We also will be promoting holiday sponsorships with pledges. **(As of April no responses yet)**

In April we received a \$1,000.00 for kitchen supplies from NCNMEDD Non-Metro AAA. We also received an amended contract with NCNMEDD Non-Metro Area Agency on Aging on our Senior Employee Program which decreased from \$21,766 to \$20,944 and our Main Contract increased from \$358,118 to \$376,768.

In June we were awarded \$500,000 to expand Las Vegas Senior Center kitchen and make building ADA compliant.

Modernize and improve City facilities, enterprises, and services. Specific areas targeted for improvement	<ul style="list-style-type: none"> • Las Vegas building remodel and parking structure • Pecos enhancements • San Miguel enhancements • New vehicles 	CDBG Grant Capital Outlay Request thru Non-Metro AAA	Community Development and SCM and Non-Metro New Mexico Area Agency on Aging	October 2012	June 2013
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Progress: Circulating a list of Seniors from Las Vegas, San Miguel and Pecos who are asking assistance from the City of Las Vegas to apply for a CDBG grant application to assist in building improvements, parking lot drainage/pavement and any other improvements necessary. This was turned into our City Planner Melanie Gallegos. (100% complete)Application hearing will be held on 05/10/2013.

In March we requested funding from AAA for office furniture, desk top computers, lap tops and I-pads for all three sites. (100%)

April we received a 12 passanger van from Torrance County. This vehicle is in need of a windshield. We will be submitting capital outlay requests for senior centers by mid July. (coming soon will present a more detailed description of the requests.)

We will be receiving a \$50,000 bus by mid July.

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Create stronger partnerships with public, private agencies and non-profit-organizations	<ul style="list-style-type: none"> • 1st Community Bank • Comador del Pasqual • Immaculate Conception Church • Non-Metro New Mexico AAA • West Las Vegas Schools • Bread Box • Daylight Donuts • Abe Montoya Recreation • Luna Community College • New Mexico Highlands University • San Miguel County • Village of Pecos • AARP driver training • Lovelace • United Health Insurance • Humana • Alta Vista Regional Hospital • Aging and Long Term Services Department • New Mexico Behavioral Health Institute • Foster Grandparent Program • Local Volunteer Musicians and Bands 	Donations and Volunteerism	Senior Center Manager and Assistant Senior Center Manager	Oct 2012	June 2013
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Progress: Approximate 100% engagement, working on establishing partnership relationships. Currently 1st Community Bank sponsors every Tuesday congregate meals for the Seniors.

It is such an honor to assist Comedor de San Pascual in lending our facility. They provide a great cause in feeding the homeless. Every Tuesday evening volunteers come in and cook a dinner, serve the people and clean. There has been times where I have seen 85 people attend, they range from our seniors to the neighboring children. This organization recently presented the Las Vegas Senior Center with \$3,000, to assist us in purchasing kitchen supplies. (100% complete, kitchen supplies were ordered and will be received in the end of February.

On the First Tuesday and the third Tuesday of every month Father Salazar offers communal mass from 11:00 am to 11:30 am. This is rather popular with the Seniors and promotes a spiritual well being. (100% complete)

Recently in October I was invited by Henry Abeyta and Ernesto Ramos to attend a West Las Vegas School Board meeting where Long Term Aging presented to the board any leftover fruits and vegetables would be donated to our senior

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centers. This was passed by our West Las Vegas School Board. I will assist the city attorney on creating a Memorandum of Understanding. (50% complete on MOU with West Las Vegas School District) MOU still in progress, 75% complete.

I would like to recognize the Bread Box for donating their left over bread and also Daylight donuts for their left over donuts. It is such a special treat for our senior participants.

I am very excited to report that Alta Vista Regional Hospital is exploring the avenue of placing a Geriatric Clinic and possibly specialist in the Las Vegas Senior facility. If all goes well, we are looking at this happening within in the next few months. January update, Alta Vista is currently working on receiving funds to allocate a hospital bed. As of January this project is still pending. Hospital is still waiting for financial resources to install equipment. On April 1, we revisited with the new Ceo of Alta Vista and toured the Senior Center for future possibilities to incorporate wellness checkups, **diabetic** checkups, blood pressure checks, workshops for cooking classes tailored to diabetics. **As of June, the hospital has not committed to setting up a clinic.**

We are working with The City of Las Vegas Recreation Manager on providing exercise classes to our seniors. Employees in the Recreation Department are being trained and will be certified to work with the seniors. January update, employees are certified, working with Legal Department on Drs. Evaluation. (100% complete)
We will be receiving three treadmills from Recreation Department that will need to be fixed and serviced.

In April our Certified trainers from the Recreation Department is providing services in exercising with our seniors on Mondays and Wednesday. **By July once we receive our new vehicle we will provide transportation to recreation department 3 days a week, along with shopping, picking up prescriptions.**

Coming soon in July we will be touring the Food Depot and Kitchen Angels . We are submitting an application to Food Depot. Waiting approval.

We have many local musicians and bands come in on a regular basis to entertain our Seniors.

Develop an eco-friendly community	<ul style="list-style-type: none"> • Remodel of building plans projected to incorporate green power and eco friendly materials. 	CDBG Grant	Carlos and SCM	Oct 2012	June 2013
	<ul style="list-style-type: none"> • Solid Waste Recycling 	The City of Las Vegas	All Staff	Oct 2012	June 2013

Progress: Currently scanning all documents to files within the computer system and implementing electronic files as much as possible when capable of doing so. **(25% Complete)**

- Waiting for architect plans showing plans for remodel incorporating green power and eco friendly materials.
- Working with the Solid Waste Department on our trash collection, in separating card board, metal and compost.(100% Complete on card board collection)
- Currently received a quote from Chicken River 'Lectric to convert our fluorescent light bulbs to LED bulbs. These bulbs have a 5 year warranty but have a shelf life 10 to 15 years. They reduce the watts in half. This does have

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an immediate impact financially, however as the lights burn out we can slowly integrate LED lights and start saving on watts throughout the following years. This will also allow a decrease in manual labor by replacing them less frequently. (January update, we received a quote will propose to City Manager for approval, 100% complete) As of January it was determined not proceed with this project due to exceeding financial budget.

Community Outreach	<ul style="list-style-type: none"> • Website • Radio Broadcasting • Newspaper • Flyers • Menus • Memos 	Donation and Paid Advertisement	SCM And Assistant SCM	Oct 2012	June 2013
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Progress:

Website is still not up and running. KFUN allows us to broadcast on Fridays on What's Cooking At City Hall. KVMX works with us on a monthly basis. Reporting on post it's in the Las Vegas Daily Optic. We currently are working on sending out memos, flyers and menus to our seniors. (January update, still waiting for Website to be accessible for the Senior Center promotions and updates.) As of March Website is in the making and n its final stages.

In May published a public hearing advertisement with our local newspaper. We also went on the radio 05/10/2013 to give an update on our Senior Centers, Mothers Day dance; CDBG Grant Hearing; job openings, our services.